



PAYROLL SERVICES

Relieving the burden



Payroll outsourcing

At Moore we provide a fully comprehensive payroll solution that can be tailored to meet the individual needs of our clients. We are the smart choice for those seeking the highest standards in client service and excellence.

Payroll administration can be a very time consuming activity in any business and significant cost savings can be achieved by outsourcing the payroll function. The necessity to keep up to date with the annual changes in tax legislation and remain compliant with Employment Law adds to the complexity of running an efficient payroll.

Due to the complexity of employment taxes our dedicated Payroll Bureau is operated under the control and supervision of professionals in our Tax Group.

Our staff are provided with tax and payroll training on an on-going basis to ensure that we are best positioned to fulfil the payroll needs and requirements of our clients.

We place a huge emphasis on quality control and review procedures in our Payroll Bureau. All payroll transactions are subject to checking by a senior staff member who is tax trained and can appreciate the implications of a particular transaction from both the employers' and the employees' points of view.

PAYE Modernisation

PAYE Modernisation is the new real time reporting system that Revenue have introduced from 1st January 2019. Employers are required to report their employees' pay and statutory deductions to Revenue on or before the pay date. Any employer that does not comply with PAYE Modernisation is subject to Revenue penalties.

The Moore payroll bureau will assist employers to meet their reporting obligations for PAYE Modernisation.

Payroll Experience

Moore has the capability, expertise and experience to provide payroll services to all business sectors.

We have an excellent track record of delivering a

high quality payroll service to a wide range of clients ranging from small businesses to major multinationals. We provide payroll services to clients in a wide range of business sectors including Credit Unions; education, insurance, information technology, pharmaceutical, medical, legal, construction, industrial and retail.

Our dedicated Payroll team have the expertise to provide a comprehensive payroll and advisory service to clients encompassing all areas of payroll processing.

Payroll solution

Sage Micropay Professional payroll processing software is recognised as the leading payroll solution for delivery of service to medium and large size payrolls.

As tight timelines are necessary to ensure wages and salaries are paid on time Sage Micropay Professional enables us process complex payrolls quickly and accurately. With this software we have the facility to provide:

- Password protected e-mail payslips for employees.
- Payment of wages direct to the employees' bank accounts via EFT (Electronic Fund Transfer).
- Reporting to Revenue.
- Payroll management reports that can be customised to meet the particular needs of the client.
- Archiving of historical payroll information to include payments, deductions and rates of pay.

Confidentiality and Security

We appreciate the importance of accuracy and security in preparing and maintaining payroll records and our payroll data is maintained under strict security controls.

The sensitivity of payroll data is of the utmost



importance to us for the integrity of our payroll bureau and all payroll data is dealt with in strictest confidence in accordance with our obligations under strict security controls.

The sensitivity of payroll data is of the utmost importance to us for the integrity of our payroll bureau and all payroll data is dealt with in strictest confidence in accordance with our obligations under GDPR. Access to our payroll software is not available to staff members outside of our dedicated payroll team.

There is no transit or storage of payroll data outside of our offices.

Employment Tax Services

We provide expert advice on employee compensation and the provision of tax efficient solutions to incentivise employees.

In addition to our payroll processing service we advise on all areas of employer and employee taxes including:

- Advice on employee share incentive schemes including Share Options, Share Purchase Plans and Restricted Stock Units.
- Advice on the provision of non-cash benefits including accommodation, medical insurance, company car and calculation of the Benefit-in-Kind charge.
- Advice on setting up pension schemes and PRSA's.
- Advice on the payment of tax free travel and subsistence allowances.
- Advice on the operation of payroll taxes for inbound and outbound assignees.
- Application for PAYE Exclusion Orders.
- Completion of personal tax returns for key executives.
- Advice on the taxation of ex-gratia payments on termination of employment.
- Redundancy counselling.
- Revenue Audit support.

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MOORE GLOBAL NETWORK

We've spent more than 100 years serving clients through our professional services. With more one-to-one support from senior partners than you might be used to, you'll always be working with professionals. Our services will help you navigate new markets effortlessly, and take advantage of every opportunity.

For more information on how our global services and sector expertise can help your business thrive in over 100 countries, just get in touch.

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